

## **RESUME OF JEAN D. SOMERS**

### **EMPLOYMENT**

January 2006 - April 2008

Vice President/Treasurer of Somers Medical Consulting (AZ and CA)

March 1994 – December 2005

Practice Manager of Center for Urological Services, PC, Phoenix AZ

1993 – February 1994

Paralegal with Law Offices of Charles L. Arnold, Phoenix AZ

April 1984 – April 1987

CIGNA Healthplan of AZ, Phoenix

1984-1985: Supervisor, Non-Premium Receivables

1985-1987: Manager, Third Party Reimbursements

1978 – 1984

Carriage Hill Nursing Center, Arlington VA

1978-1979: Office Manager

1979-1984: Accounts Manager/Office Manager

### **EDUCATION**

Bachelor of Science in Business Administration: University of Phoenix 1986

Paralegal Certificate: Phoenix College 1992

### **ORGANIZATIONS**

Patient Account Managers Association 1979-1984

Practice Managers' Network 1985-2005

Soroptimist International of Coronado 2008-2013 (Treasurer 2009-2012)

### **INTERESTS**

Jogging, biking, travelling, kayaking